

VACANCY ANNOUNCEMENT (Second Call for Competition)

The Addis Ababa University invites all interested academic staffs of the University as well as individuals from other recognized universities who can meet the requirements to apply for Vice President Posts indicated hereunder.

1- Profile of the Institution

Addis Ababa University is a pioneer institution of higher education in Ethiopia. Having over fifty thousand students and more than seven thousand staff (Professors, researchers and administrative workers), it is the largest university in the country. It runs a large number of postgraduate and undergraduate programs and carries out numerous research activities and community service programs that have local and international importance. In addition, it is one of the few renowned universities in Africa playing a key role in the advancement of education and research in the continent.

2- JOB TITLE

2.1 Vice President for Administration and Students Services (see job description on AAU Website)

2.2 Vice President for Institutional Development (see job description on AAU Website)

APPLICATION REQUIREMENTS

3.1 Application statement: Explaining why you are interested to apply for the position (not more than one page)

3.2 Educational Qualification: PhD degree or MA/MSc degree with a rank of Assistance Professor or above.

3.3 Experience: Proven leadership experience in higher education/research institutions or institutions having similar missions



3.4 Presentation of Brief Proposal: The applicant is required to submit a brief proposal (in English) of not more than 5 pages on how to improve the core function of the sector applied for (Font: Times New Roman; Font size: 12; Space: 1.5 between lines and 2 between paragraphs; Margins: 1 inch from all sides). The applicant should also present the proposal in English.

3.5 Gender: While both males and females are eligible for applying for the post, females who meet the requirements are encouraged to apply

3.6 Age limit: Not over 65 years old

4. REQUIRED SKILLS

4.1 Managerial Skill: The applicant is required to possess managerial skill that enables him/her to fulfill the University's mission and vision by organizing the human, financial and material resources that are available.

4.2 Innovative Skill: The applicant is required to possess the potential to generate novel working strategies and tactics that would promote change and development in the vice president office.

4.3 Communication Skills: The applicant is required to possess communicative skills that would enable him/her to discharge the missions of the office.

5. ETHICAL QUALITIES

5.1 The applicant is required to be free from any form of ethical defect and should be one with a confirmed record of exemplary qualities of respect for and commitment to duty.

5.2 The applicant is required to possess the ability of working with others and treating all equally and fairly.

6. TERMS OF ASSIGNMENT

The selected individual will serve as Vice President of the Addis Ababa University for a period of four years that might be extended for one more term upon positive evaluation of performance and as laid out in the Directive.

7. SALARY AND BENEFITS

As per the Addis Ababa University Scale



